

MICHAEL P. MORTON, P.A.

E-Newsletter

October, 2015

THE INFORMATION ISSUE



SOFTWARE MANAGEMENT SYSTEM

There are big changes occurring at Michael P. Morton, P.A. In addition to opening a new office on Long Neck Road in Sussex County in order to better serve our downstate clients, we have been implementing a new cloud based practice management software system. This new system, called Clio, will bring us to the technological forefront, capturing all client matters in a user friendly format, allowing us to have instant access to client matters via the computer in addition to the use of a paper file. The cloud-based software will allow us to more efficiently manage cases, clients, documents, bills, appointments, time tracking and reporting. The new software will allow our attorneys access to our database from anywhere they have access to the internet. Furthermore, this software comes with a powerful billing

software package which will give us the ability to generate what we hope you will find to be easier to read invoices and reports regarding the status of your account with us. We are excited to get the system up and running and welcome your input on the look of our new invoices.

In terms of security, Clio is audited on a daily basis by McAfee security and all information which travels from our computers to Clio is protected by Norton Security. We also have a secure firewall that protects our files from internet viruses, and a back up server on site to ensure the safety and security of all client information.

Providing excellent service to our clients is always at the forefront of our business, and by staying one step ahead of the pack in terms of technology and security, we hope to continue to do so.

COVE VILLAGE, MILLSBORO

We have now completed the renovations on our new Sussex County office located on Long Neck Road in Millsboro. Our new office address is: 34814 Longneck Road, Suite 1, Cove Village. Our phone and fax numbers remain the same.

NEW FEES FOR JP COURT FILINGS AND DIVISION OF MOTOR VEHICLES

In our last issue, we provided the new fee schedule for filings in the Justice of the Peace Court. As of October 1st, the Division of Motor Vehicles has increased rates on DMV searches and other functions. Please see the link to the DMV website on the last page for a comprehensive list of the new fees which will affect garage keeper actions and searches required for liens on property to be levied.

MICHAEL P. MORTON, P.A.

YOUR FULL SERVICE LAW FIRM

In addition to landlord/tenant law, our firm offers legal services such as:

- Civil Litigation
- Federal Civil litigation
- Commercial litigation
- Business dispute resolution
- Complex commercial litigation
- Business law
- Corporate law
- Formation of LLC's
- Business organizations
- Commercial contracts
- Bankruptcy
- Secured and unsecured creditors rights
- Commercial leasing evictions
- Manufactured Housing Law
- Debt Collection

MICHAEL P. MORTON, P.A.

Greenville Professional Center
3704 Kennett Pike, Suite 200
Greenville, DE 19807



34814 Longneck Road
Unit #1, Cove Village
Millsboro, DE 19966

Telephone: (302) 426-1313

Fax: (302) 426-1300

Michael P. Morton, Esquire*

Nicole M. Faries, Esquire

David C. Zerbato, Esquire*

Caitlyn E. Quinn, Esquire**

Sherry Thomas Lyons, DCP

Patricia Donoghue, Admin.

Victoria Nowland, Admin.

*Members, PA and DE Bars

**Member, PA and NJ Bars

mmorton@michaelpmorton.com

nfaries@michaelpmorton.com

dzerbato@michaelpmorton.com

cquinn@michaelpmorton.com

slyons@michaelpmorton.com

pdonoghue@michaelpmorton.com

vnowland@michaelpmorton.com

NEW FEES FOR DELAWARE MOTOR VEHICLES DIVISION EFFECTIVE OCTOBER 1, 2015

For a complete listing of new DMV fees please click on the following link

http://www.dmv.de.gov/services/vehicle_services/other/ve_other_feech

Thank you for reading our newsletter.

If you have any topics that you would like to see addressed in future newsletters, please email David Zerbato at dzerbato@michaelpmorton.com or Nicole Faries at nfaries@michaelpmorton.com.